**SUMMERWIND BOARD OF DIRECTORS MEETING AGENDA**

**June 27th 2016 7:00PM**

**Prue Sub Station, 5020 Prue Rd, San Antonio, TX 78240**

Call to Order

President’s Report

Secretary’s Report

* Approve May 7, 2016 meeting minutes
* Approve June 15, 2016 meeting minutes

Treasurer’s report

* Frost Bank Account Closure/Report on Funds provided to Trio
* IRS Tax Return status for unfiled years
* Review/Approve Proposed 2016 Budget *\**

Old Business

* BOD Time to Respond Process Review/Approval *\**
* Gate update – Repairs
* Gate is non-operational Sign
* Status of SOS Sign at Gate ($50 allocated by BOD in March)
* Status on Opening of Exit Gate for City Compliance
* Status on Damaged Light
* HOA Insurance Status
* Property Management Transition
	+ Outgoing Property Manager report
		- Status of Outstanding Invoices
		- Notification to HOA Service Providers of Trio address
		- Quickbooks Transition status
		- Status of Physical HOA supplies/equipment/keys
	+ Legal Review of Governing Documents

New Business

* Next Board of Directors Meeting

Adjourn

*\*Promised to members by End of June at Annual Meeting.*