

SUMMERWIND BOARD OF DIRECTORS MEETING

AGENDA – October 23, 2017 7pm

- Call to Order
- President's Report
- Treasurer's report
  - o Review September Financials
  - o Update on Taxes done by CPA (Copies received/filed?)
  - o Update on Collections
    - Fees incurred when sending to attorney (Over \$1000 confirmed to go direct to attorney)
    - Decision on remaining collections under \$1000 with no response to collection agency attempts
    - Confirm amount Trio is using to send to collection agency
  - o Fee Schedule for "Admin Fee" from Trio
  - o Set Date for Review of Monthly Financials
- Secretary's Report
  - 9/9 Meeting minutes– review/approval
  - 10/2 Special Member Meeting minutes– review/approval
- Summarize Business conducted via email
  - Park Wall
    - Application of charge for Park wall invoice
  - Fall Fest
  - Member Complaints
    - visitor parking enforcement
    - single family rule enforcement
  - Approval of Gate Invoices/Update on Gate Repair
  - Park Maintenance request of 9/30
  - Updates to Bylaws – Sections 5.4, 5.04, 4.6
- Old Business
  - o Landscaping/ Irrigation Update
    - Review/approve quote for updates to front
  - o Review 2017 Budget Overages
  - o Finalize Plan for Declaration Updates – Round 2
    - Confirm ballot updates
    - Review Discounts verbiage
    - ACC Design Guidelines
      - Needs additional updates as many entries outline usage restrictions & limitations for rear yards (unenforceable)
    - Parking Resolution Updates
  - Recension of Fines & Enforcement Resolution (Remove from Trio portal?)

- New Business

o Review Proposed 2018 Budget/Status of 2017 Budget

- Vote on Assessments Increase

- Next Board of Directors Meeting

- Adjourn