

The Villas of Babcock (Summerwind) Homeowners Association, Inc.
P.O. Box 291030 • San Antonio, TX • 78229

HOMEOWNER INFORMATION REQUEST

Requestor: _____ Company: _____

Requestor's Fax #: _____ Requestor's Phone #: _____

Close Date: _____ Sale [] Refinance [] GF: _____

Address/Unit#: _____

Current Owner(s): _____

ATTENTION CLOSERS & ASSISTANTS:

Fees are associated with the information you have requested. Payment is due upon your receipt of the account information provided herein. Please note that the Statement of Account and Rush Fees are due regardless of whether transfer of ownership takes place.

Please make your check payable to **The Villas of Babcock (Summerwind) HOA, Inc.** for \$ _____*
(Total of boxes marked below)

- Rush fee \$35.00 fee for Statement of Account(s) needed *within 24 hours or less*
- Statement of Account \$45.00 fee due for all Statement of Account(s) requests
- Transfer fee(s) \$200.00 fee for transfer of ownership (\$100 for seller + \$100 for buyer)
- Resale Certificate \$100.00 fee due for all resale certificate(s)

*Any remaining balance on Statement of Account and Rush Fees will incur a 15% late fee. Please check for the most updated balance if not closing in the same month.

NOTE: Assessments must be made payable to the ASSOCIATION and requires a separate check. A copy of the Deed or Affidavit of Purchase must also be included.

Fax to (210) 579-7427 for processing.

FOR HOA USE ONLY

Assessment Amount:

Homeowner* \$ _____ Balance Due \$ _____ Currently Paid Through _____

* Assessments are paid annually (due by January 31st)

Additional Information or Other Charges:

Signature of Treasurer Date Time